Montague Area Public Schools

Emergency Drill Documentation Form

School Year 20-21

Reporting School: ___RRO_____

Drill # For The School Year: _____#1___

Type of Drill:

___ Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)
___ Tornado Safety Drills (2 required in the school year; 1 must be held in March)
__X_ Lock Down (3 required; 1 before December 1 & 1 after January 1)

Time of Drill:

*At least one drill is required to not be during class time.

__x_ During class time
___ In between classes/during class changes*
___ Recess or lunch time*
___ Other time when a significant number of the students are gathered but not in the class room*

Date of Drill: _____11-5-2020_____ Time of Drill: _____9:45am_____

Time Required to Evacuate/Shelter/Secure: _____ Total Number of Participants: _350____

Remarks/Observations: _____

_____

_____

Name of School Principal (or designee): ___Jeff Henderson_____Title:_____
(if not conducted by Principal)

If the drill was coordinated with agencies such as Law Enforcement, Fire Department, or Emergency Management Coordinator, list agency, name, title here.

Agency:_____ Name:_____ Title:_____

Agency:_____ Name:_____ Title:_____