Montague Area Public Schools

Agency:_____

Emergency Drill Documentation Form

School Year 21-22 NBC Reporting School: Drill # for The School Year: 2_____ Type of Drill: ____ Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year) x Tornado Safety Drills (2 required in the school year; 1 must be held in March) ____ Lock Down (3 required; 1 before December 1 & 1 after January 1) Time of Drill: *At least one drill is required to not be during class time. __ x During class time ____ In between classes/during class changes* ____ Recess or lunch time* Other time when a significant number of the students are gathered but not in the class room* Date of Drill: ______ Time of Drill: ______ 11:45 Time Required to Evacuate/Shelter/Secure: 85seconds Total Number of Participants: 308 Remarks/Observations: Went as planned. No unlocked doors (if not conducted by Principal) If the drill was coordinated with agencies such as Law Enforcement, Fire Department, or Emergency Management Coordinator, list agency, name, title here.

Name:_____

Title: